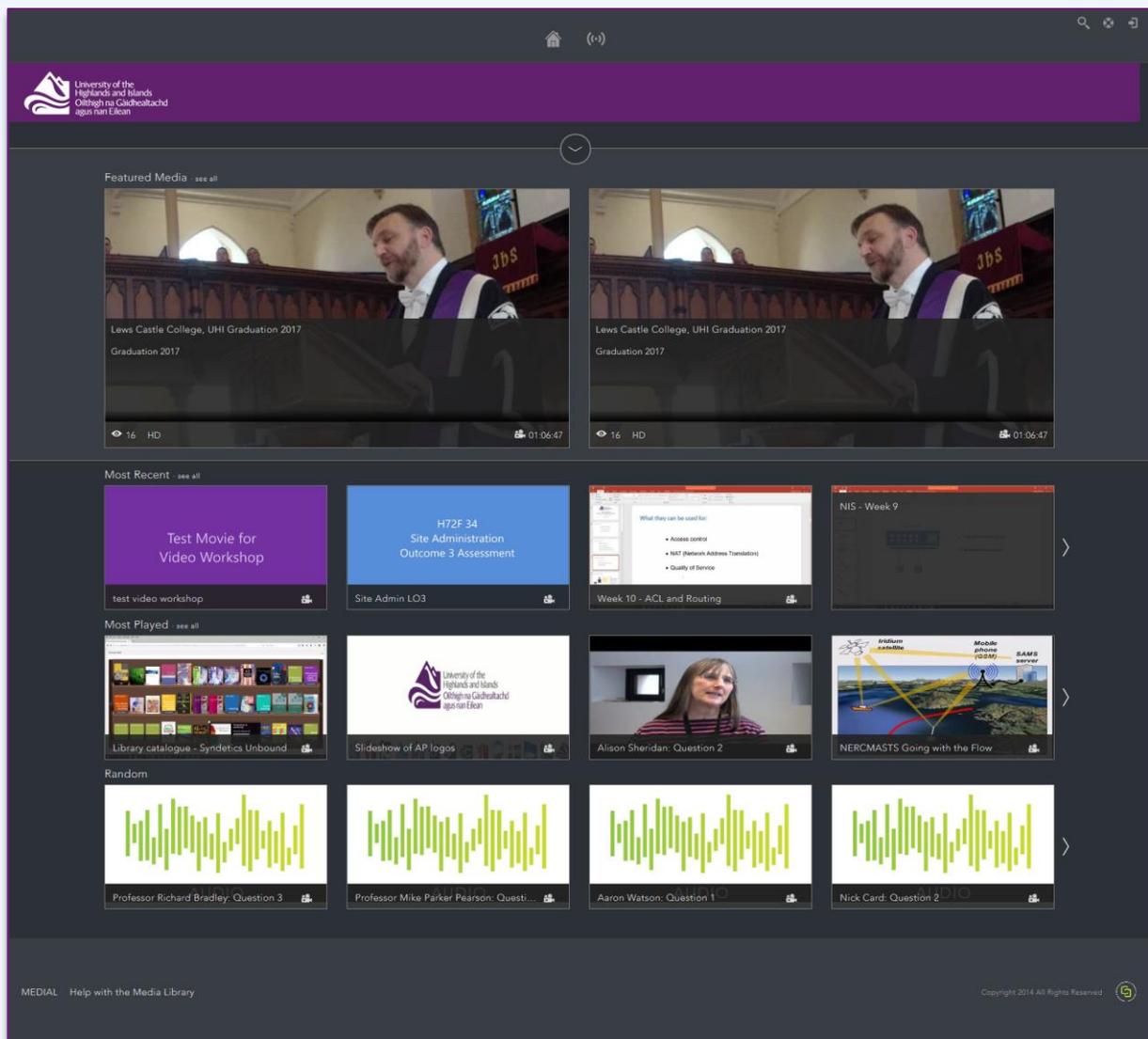


Privacy and the Media Library (<http://stream.uhi.ac.uk>)

The University of the Highlands and Islands has a video streaming service, sometimes referred to as the **Media Library**, which staff can use to store educational videos. These videos can be easily accessed from other UHI services - for example, staff wishing to bring video into learning resources in their Blackboard module should use the Medial mashup.

Any person who enters <http://stream.uhi.ac.uk> into their browser will be able to view videos which have been marked as 'Public'. Videos that have been placed in the 'Public' category cannot be downloaded; neither is the embed code available.



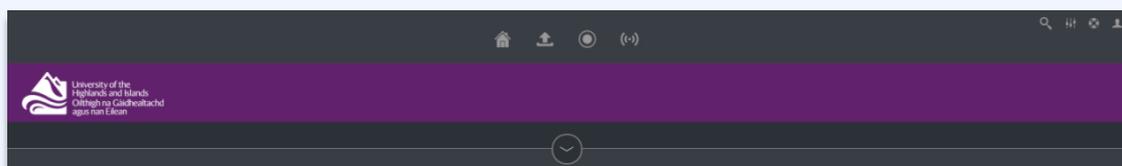
Staff and students should use their UHI ID and password to log in. Staff can upload an educational videos for others to view and should ensure that they have the appropriate ownership rights to upload material into the Helix Media Library.

Privacy

Videos stored in the Media Library are grouped in categories and categories have been created for faculties, subject networks, working groups etc. Some categories are open to staff only whilst others have been created for staff and students alike. On each category, it is possible to enable or disable the embed code and 'Download' link.

These categories are controlled by Active Directory groups. Active Directory is a Microsoft service which, amongst other things, manages user data. It authenticates and authorises access to computer systems, for example. When a new category is created in the Media Library for a specific cohort for example, an equivalent group is created in Active Directory. This AD group will contain a list of user IDs and only those users will have access to the Media Library category. More specifically, this applies to users who navigate to <https://stream.uhi.ac.uk>

Categories can be accessed by clicking on the small Down arrow in the middle of the screen just under the purple bar:



Blackboard and Privacy

If a member of staff uses the Media mashup within Blackboard to embed a video into a module, Blackboard's rights and privileges take precedence. Only those enrolled on the Blackboard module will be able to view the embedded video. In this case, the Media Library category is not relevant.

Mahara and Privacy

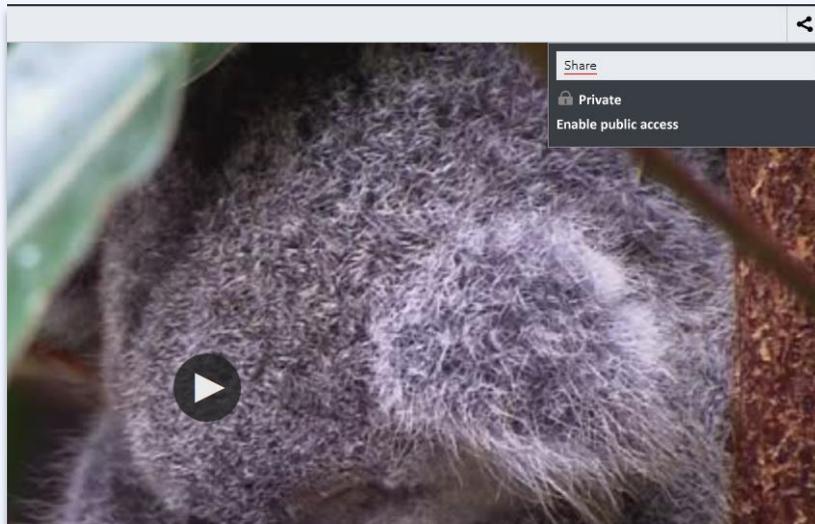
When displaying video from the Media Library on a Mahara page (or other website), it is necessary to get a copy of the embed code. It is then possible to view the video if access to the Mahara page has been granted. In other words, people who are able to view the page will also be able to view the video. Mahara's access rights take precedence and the Media Library category is irrelevant.

Personal Category

Each user of the Media Library has a Personal category. Users logging onto the Media Library will not be able to view, or find, another user's videos if they are in the Personal category.

Mahara and the Personal Category

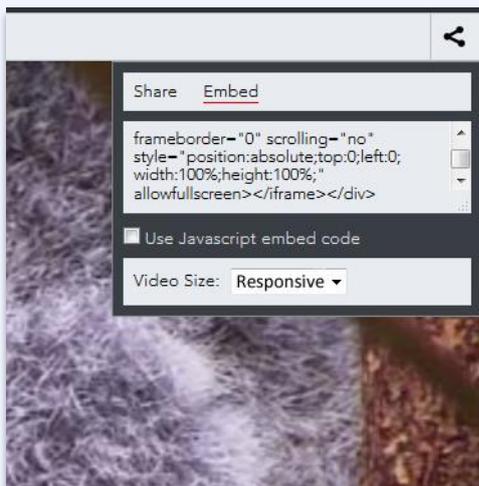
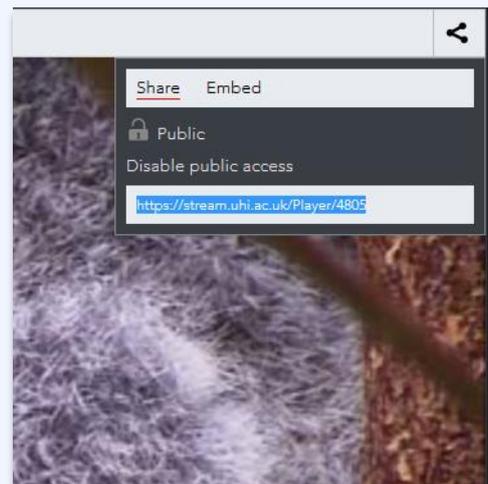
This applies to other websites as well as Mahara. If you wish to embed a video from your Personal category onto a Mahara page, you will need to use the Share icon  which is found to the top right whilst viewing a video.



You will then need to “Enable public access”. This can be disconcerting but it does not actually enable public access. It does activate the link and the embed code.

Having enabled public access, it will still not be possible for other users to log onto the Media Library and find or view the video.

However, a person who receives the link in an email for example will be able to view the video.



Similarly, the embed code can be used to place the video on a Mahara page or other website and those who have access to the pages will be able to view the video.

It should also be mentioned that it is best to use the dropdown list and select a size other than ‘Responsive’ if embedding in Mahara.